



## **OVERVIEW**

- Set on 18 wooded acres just minutes from downtown Seattle, Talaris Conference Center features more than 5,000 square feet of meeting space, making this wooded oasis is an ideal destination for intimate training workshops, meetings, retreats and other events for up to 150 people.
- The venue offers 31 guestrooms, three large conference rooms, two intimate meeting spaces, multiple breakout areas and the Pacific Dining Room.
- Talaris' park-like setting is perfect for outdoor team-building events during corporate meetings and retreats.
- Excellent full-service catering and ample complimentary parking are available onsite.
- As the state's first conference center, Talaris has a place in Washington history, first opening in 1967 as the Battelle Memorial Institute.
- Talaris Conference Center is owned by 4000 LLC and managed by Seattle-based Columbia Hospitality Inc.

## **LOCATION**

Talaris Conference Center is five miles from downtown Seattle in the city's Laurelhurst neighborhood, near the University of Washington and Children's Hospital. The venue is just four blocks from University Village and within walking distance of neighborhood restaurants, cafes and jogging trails.

## **GUESTROOMS**

Talaris Conference Center has 31 guestrooms that will accommodate up to 42 guests. Several of the guestrooms include adjoining suites with decks and fireplaces for evening gatherings. Guestrooms feature:

- Double or queen-size beds
- Wireless Internet access
- Cable television
- Study desks with telephone
- Coffee and coffee makers
- Complimentary continental breakfast basket

## **DINING**

Talaris Conference Center offers full-service onsite catering. From a casual barbecue on the pond-side patio to a gourmet dinner in the panoramic Pacific Dining Room, the executive chef and his team are committed to creating incredible dining experiences.

## **TECHNOLOGY**

Talaris Conference Center features easy-to-use audiovisual technology, including free wireless high-speed Internet service. Talaris also offers:

- Corded and wireless microphones
- Videoconferencing
- VCR or DVD player
- LCD projector
- Overhead projector and 35 mm projector with screens
- Laser pointers

## **FACILITIES AND AMENITIES**

All meeting rooms feature:

- Picture windows with garden views
- Individually controlled thermostats for heating and air conditioning
- Tackable wall surfaces, and whiteboards
- Versatile setup options

## **MEETING AND EVENT PACKAGES**

Meeting packages include:

- A dedicated meeting planner to ensure that events run smoothly from beginning to end
- Conference supplies including pencils, notepads, flip charts and markers, and other office supplies
- Continental breakfast, buffet luncheon and morning and afternoon snacks

## **PROPERTY CONTACT**

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